

LANCASTER COUNTY  
CHIEF NOXIOUS WEED INSPECTOR

#### NATURE OF WORK

This is responsible technical office and field work in the implementation of the Nebraska Noxious Weed Control Act and the Weed Abatement ordinance of the City of Lincoln.

Work involves responsibility for planning, developing, and maintaining the noxious weed and weed abatement inspection process which includes but is not limited to: coordinating computer operations; performing field inspections of public and private property in order to ensure compliance with local, State and Federal rules and regulations; providing training for field personnel in inspection procedures and related documentation and follow-up; and researching and verifying legal descriptions and property ownership. Work also involves inspection of crops and articles that might spread noxious weeds and working with private contractors to carry out forced control. An employee in this classification works with considerable independence in the performance of routine work responsibilities. Supervision is received from the Weed Control Superintendent with work reviewed in the form of conferences, reports and adherence to required guidelines and regulations.

#### EXAMPLES OF WORK PERFORMED

Plan and implement office operations pertaining to the weed inspection process; coordinate departmental computer operations; complete and maintain departmental inspection records and related documents.

Conduct field inspections, crop inspections and follow-up inspections of possible noxious weed infestations and weed abatement violations; research and verify legal descriptions and property ownership; provide training for field personnel in inspection procedures and related documentation and follow-up.

Answer questions from property owners regarding weed control methods and techniques, laws, and regulations; coordinate local control efforts concerning noxious weed infestations within the City of Lincoln; determine need for forced control or cutting; schedule contracted work; conduct inspections of contract work to ensure work quality and timely completion.

Provide documentation and testimony regarding inspections at appeal hearings and in district court when necessary.

#### DESIRABLE KNOWLEDGES, ABILITIES AND SKILLS

Considerable knowledge of the Nebraska Noxious Weed Act, Weed Abatement ordinance of the City of Lincoln, and related rules and regulations.

Considerable knowledge of noxious weed identification as well as materials, methods, and techniques used in their control.

Knowledge of computer systems and common software applications.

Ability to maintain effective public relations and to establish and maintain effective working relationships with property owners, co-workers, and the general public.

Ability to interpret and explain the Nebraska Noxious Weed Control Act, the local Weed Abatement ordinance and associated rules and regulations.

Ability to research and interpret legal descriptions, plat book and aerial photographs in locating property ownership.

Ability to enforce noxious weed control laws, rules, regulations and local ordinances with firmness, tact, and impartiality.

Ability to organize, coordinate and/or conduct public informational meetings and respond to questions.

#### DESIRABLE TRAINING AND EXPERIENCE

Graduation from a senior high school or equivalent with considerable experience in the identification of various noxious weeds native to Nebraska, experience researching and recording legal ownership, and experience in computer program development and maintenance. Current Commercial Chemical Applicator certification desired.

#### MINIMUM QUALIFICATIONS

Graduation from a senior high school or equivalent with experience in the identification of various noxious weeds native to Nebraska, and experience researching and recording legal descriptions; or any equivalent combination of training and experience which provides the desirable knowledges, abilities and skills.

#### NECESSARY SPECIAL REQUIREMENT

Possession of a valid State of Nebraska driver's license when operating a vehicle is necessary in the satisfactory performance of assigned duties.

Approved by: \_\_\_\_\_  
Department Head

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Personnel Director

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